



The IUPESM Health Technology Task Group (HTTG) eMeeting Agenda

July 25, 2013

Opening comments	Chair - Cari Borrás
Introductions	All
HTTG	
Terms of Reference	
Endorsement for submission to IUPESM AC, Brighton, UK	Chair - Cari Borrás
HTTG Work Plan	
Discussion of draft	Chair - Cari Borrás
Focus and prioritization	
Previous projects	
Works-in-Progress	
Strategic plan meeting (ICMP 2013)	All
HTTG administration	Vice chair - Yadin David
Operational units/Working groups	All
Membership expansion	
Funding, Potential sources, selecting Task leader	TBD
Communication	Vice chair - Yadin David
Website	
Publications: Porto Alegre Book	
Manuscripts, White papers in H & T Journal	
Other business	Chair - Cari Borrás
Next steps	All

IUPESM's Health Technology Task Group
eMeeting minutes
July 25, 2013 9AM U.S. Eastern Time

Attending: Cari Borrás, Yadin David, Barry Allen, Kwan Hoong Ng, Mario Castaneda, HTTG members
Herbert Voigt, IUPESM President

Excused: Colin Orton, Tobey Clark, Saide Calil, HTTG members

The meeting was called into order at 9:10am by the Chair (Cari Borrás). This was an on line virtual meeting (using Kaiser Permanente GoToMeeting bridge services). Voice, video and screen sharing features were used throughout the meeting.

1. The Agenda was posted on the share screen and adopted without changes. The agenda can be seen in the Dropbox under "Meetings".

2. T.O.R – The TOR document was posted on the shared screen and discussion of the Terms of References (TOR), dated July 14, 2013, took place. A motion to endorse the document was noted and seconded and the motion passed. The document will be presented to the IUPESM AC at the Brighton, UK meeting. It is also in the Dropbox.

3. Work Plan – Chairperson provided a summary of past projects including:
 - Preparation of a publication on the Workshop held in Porto Alegre, Brazil – only two contributions missing.
 - TB detection with Low Cost Digital X-rays, Karim S. Karim, University of Waterloo, paper to be presented at the HTTG ICMP 2013 Workshop in Brighton, UK.
 - Telemedicine workshop at the Beijing, China Congress, and
 - On-line CT-QC program in Brazil.

The Work Plan reflects increasing collaboration between medical physicists and biomedical Engineers as a model for global practices.

Herb noted that there is an opportunity to demonstrate, at the MOH level, the value of integration of medical physicists and biomedical/clinical engineers through the organization of a workshop on "Modern Technologies for Detection and Treatment of Heavy Metal Health Issues" in Peru next year. The suggestion was accepted.

The chairperson noted that in the Safety Guide that the IAEA, WHO and PAHO are preparing on “Radiation Safety in Medical Uses of Ionizing Radiation”, she has made sure biomedical engineers are included among the key people in diagnostic and therapeutic radiology departments.

Chairperson proposed that Colin Orton serve as the liaison between HTTG and ICSU. Proposal accepted. He will coordinate these activities.

The work plan should seek a more formal relationship with ICSU by identifying overlap projects and programs. An important point made by Herbert is that ICSU offers grants of \$100,000 for selected projects and travel grants to meetings that often have no takers. The Chair said that we should tap into these resources.

Volunteers were recruited for Coordinator positions for each of the three activity areas:

- (a) Dissemination of Information – Cari Borrás (interim basis)
- (b) Education and Publications – Yadin David
- (c) Projects and Services – Barry Allen.

The modified Work Plan will be posted in Dropbox.

Yadin will develop a template for working group function for his activity area and other coordinators will adopt it for theirs.

A need for representation within HTTG membership from low resource regions was discussed and members proposed candidates from Bangladesh, Cuba and Peru. Candidates’ CVs will be circulated for member’s comments.

4. HTTG Administration – Yadin discussed the need for a strategic plan that will address short and long terms objectives. Urban Health, Future Earth, and Heavy metal projects were reviewed as examples. Proposals from HTTG members for projects and associated budgets must be submitted during the next 3 weeks in order to be included with the Strategic Plan, and the Budget that will forwarded to AC for action during the Brighton, UK Meeting.

Each of the activity area coordinators is encouraged to set up, as appropriate, working groups and projects lists with their potential funding sources. One of the early tasks will be to create a directory of subject area experts that can be called upon by HTTG to participate in project delivery.

5. Budget – Discussion of next year’s budget placed priority on including funds for the workshop in Peru. Due to time limitation, it was agreed that a special HTTG meeting may be called over the next few weeks to discuss budget requests if the matter cannot be resolved on line.

The meeting adjourned at 10:10am.
Respectfully submitted
Yadin David