

**International Union for Physical and Engineering Sciences in Medicine
Minutes of a Meeting of the Administrative Council
Held at the Medicon 2016 in Paphos, 8:30am on the 30th March 2016**

Present:

Prof Kin Yin Cheung	Dr Magdalena Stoeva
Prof Slavik Tabakov	Assoc Prof Howell Round
Prof James Goh	Prof Akos Jobbagy
Prof Herbert Voigt	Prof Monique Frize
Prof Ratko Magjarevic	Prof Kang-Ping Lin
Prof Marc Nyssen	Prof Shankar Krishnan

In Attendance: Ernesto Iadanza

1. **Medicon Welcome** by Stelios Christofides.
2. **President's Welcome** by Prof Cheung.
3. **Statements of Intent by Officers**

Secretary General – Howell Round

Dr Round is new to IUPESM but is currently the S-G for AFOMP so he is familiar with the role and is committed as both an Engineer and a Physicist. He considers gender equality an important issue.

Vice-President – Ratko Magjarevic

Prof Magjarevic would like to see more common collaborations, for example hosting meetings at least once a year; he noted the work tends to be in parallel between the two professions/constituent organisations and more collaboration is needed. Some initiatives such as HTTG show it is possible to work together successfully.

Treasurer – Marc Nyssen

Prof Nyssen will focus on the organisation of common activities and conferences and the link with ICSU; he is opposed to the duplication of effort and therefore does not see the need for new committees for example.

Past-President – Herb Voigt

Prof Voigt supports the focus on working with ICSU and would like to see cross-union activities. Through his involvement in this world Congress he has a lot of ideas which he would like to share with the new CCC and also he would like to continue being involved with HTTG.

President – Kin Yin Cheung

Prof Cheung would like to see a clear working collaboration between IUPESM, IOMP and IFMBE as it seems in the past communications haven't been so good between the three organisations. He supports a stronger input to ICSU and advised that a new direct link with them is needed so he will explore with the other officers as to how this link can be strengthened; he noted the biocluster union is a good approach to follow but more still needs to be done to reach common ground.

Prof Cheung proposed that the AC commit to meeting once a year (ideally face-to-face) and would like them to agree that the meetings alternate between IOMP and IFMBE events. The motion was seconded by Prof Magjarevic and **approved**.

Dates for future meetings:

- Medicon, Cyprus, 31st March to 2nd April 2016
- ICMP, Thailand, 2nd to 5th December 2016 (as this is late in the year it could effectively replace the 2017 meeting)

Motion to accept the above dates: Prof Frize proposed, Prof Tabakov seconded – **approved**.

The respective constituent organisations are to support their officer's attendance at the IUPESM meetings. Prof Tabakov suggested exploring with the organiser of ICMP2016 (Dr Krisanachinda) the possibility of IUPESM officers being offered free registration to attend. Cyprus will also be contacted to see if they will do the same re. Medicon.

If necessary, virtual meetings will be held so that the CCC may keep the AC informed of actions and decisions.

4. **Appointment of Committee Chairs.**

It was agreed that the principle of alternating the Chair and Co-chair between the physics and engineering disciplines be applied.

HTTG – Cari Borrás will not continue as Chair once her existing work is finished; Yadin David, previously Co-chair, will move into role of Chair and IOMP will nominate the new Co-chair.

Education & Training – John Damilakis was previously Chair so IFMBE to nominate a new Chair. Currently there is no Co-chair but it was agreed this role should be filled, IOMP to nominate Co-.

Prof Goh nominated Ernesto Idenza as Chair, Prof Magjarevic seconded, no objections.

Journal Committee – Luis Kun is currently Editor-in-Chief of the Health & Technology journal and Per Ask is the Cmtc Chair (the appointments need to be made in conjunction with Springer). KY Cheung supported maintaining the same team but it is unknown if Per is willing to continue. Some of the Committee members will be dictated by their position within IUPESM – ie. Secretary-General and Treasurer.

Public and International Relations – Raymond Wu was previously Chair so IFMBE to nominate a new Chair and IOMP the Co-chair.

Kang-Ping Lin was nominated as Chair and Yakov Pipman as Co-chair.

Nominating Committee – Herb Voigt, Slavik Tabakov and James Goh will form the committee as dictated by their current positions (IUPESM Past-President and current President of IOMP and IFMBE). Two further members are required, one from each constituent organisation.

Prof Tabakov nominated Eva Bezak for IOMP to join the Committee.

Awards Committee – Ratko Magjarevic (as V-P) to Chair. The committee is made up of members from the constituent organisations, the bylaws need to be considered and the rules

followed when nominating. Prof Fridtjof Nüsslin had previously suggested changing the bylaws, Prof Magjarevic agreed to investigate and will ask for nominations.

Prof Tabakov nominated Simone Kodlulovich (Chair of IOMP Awards Cmte) as one IOMP representative. Prof Goh will nominate the IFMBE reps.

ICSU Liaison – Prof Voigt offered to continue as Chair. Prof Cheung and Prof Goh had no objections therefore **approved**. Prof Voigt Herb requested that Prof Cheung be involved, this will be agreed at a later date.

WiMPBE Task Group – Eva Bezak to Chair. IFMBE will nominate Co-chair, Prof Voigt suggested Gilda Barabino (from AIMBE) and he will ask her.

Congress Coordinating Committee – will be made up of the IUPESM, IOMP and IFMBE Presidents and Secretary-Generals.

It was suggested that Prof Voigt be a co-opted member due to his experience with organising the 2015 World Congress. Proposed by Prof Goh, seconded by Prof Lin, no objections – **approved**.

Prof Frize noted she is now not on any committees and is available to help. Prof Voigt suggested she be co-opted into the CCC. Proposed by Dr Bezak, seconded by Prof Nyssen, no objections – **approved**.

5. Update on WC2015

As of about 3 weeks ago, the Congress organisers were facing a penalty payment of CAD 450,000 due to the issue of not filling all the hotel rooms as per the contract - and which was necessary in order to secure the Toronto Convention Centre as a venue. As of this meeting the hotel rooms were all fully booked except one, the Hyatt. The contract stated the Hyatt to be fully booked and it is currently at 98% capacity so negotiations will take place in hope of removing any remaining penalty payments.

David Easty talked through a slide presentation with the statistics of the Congress:

- 2,398 registrations including 36 onsite registrations
- 2160 checked in
- 806 Biomedical Engineers attended
- 879 Medical Physicists attended
- 105 Countries represented - top 5 are Canada (999), USA (363), Japan (105), China (83) and Brazil (82)
- 34 low-resource countries represented
- 999 people attended the Gala Dinner

A full report will be written and available after the Congress.

The estimate is that there will be a surplus of approximately CAD 13k after the loan repayments are made and it is also possible the attrition budget will reduce leaving a further CAD 140k. The profits will be divided equally between IUPESM and the two Canadian Organisations.

There have been no major complaints and so Prof Cheung offered his congratulations on a successful Congress and, on behalf of the AC, thanked David Jaffray, Tony Easty, the Organising Committee and all the staff for running the Congress.

6. 2018 Congress Coordinating Committee Report

The new CCC met before this meeting with the Prague representative Dr Lenska Lhotska to discuss issues and ideas; they will have more frequent meetings and this year the CCC will meet before finalising the contract which is planned for completion in three months time. Following meetings will be held to discuss the scientific aspects, themes and major speakers to allow the organisers to prepare for the first detailed announcement around March 2017.

A representative from Prague will be invited to attend the AC meetings in Cyprus and Bangkok.

7. ICSU Report presented by Prof Voigt

ICSU have launched three major, 10-year programs with the themes of 'Future Earth', 'Urban Health & Well Being' and 'Disaster Preparedness' and Prof Voigt noted that IUPESM has a role to play in all three of these areas, but particularly the first two.

The issue with visas for foreign travel has also been faced by the 12 other unions in the biocluster and so this will be a topic for discussion. ICSU may be able to help by asserting pressure on the countries that deny visas by suggesting no-one takes their Conferences there.

Prof Voigt is seeking approval to allow registration waiver for the individuals concerned if there is a meeting of five or more unions from the biocluster at future World Congresses.

8. AOB

A deadline of one month from now was set for proposing Committee Members to be approved by the AC.

The meeting closed at 12:00 pm

Minutes taken by S Hawking